

Wedding Reception Tips and Reminders

Set-Up Requirements:

- Two 6 or 8 foot standard banquet tables, individually skirted
- Two 120 volt standard outlets

The tables need to be set up directly off the dance floor.

Seating considerations:

It is a good idea to seat older people, as well as younger children, further away from the dance floor and sound system.

Pouring Toast Drink:

The toast drink should be poured for the head table before the bridal party arrives by someone from the catering staff.

Bridal Party Arrival:

Someone from the catering staff or from the family should alert the DJ when the bridal party arrives.

Eating Arrangements:

It is recommended that the DJ and the Photographer have their meal provided, as they are there before and after every one. It is also recommended that they eat as the head table is eating so that they can finish and be able to continue doing their jobs.

Events After Dinner:

I will coordinate with the photographer to be able to time things in the best way so as to utilize the time you have with them better.

Dancing Ideas:

I recommend that you be involved in the wedding party dance as well as the open dances. This way your guests feel welcome and it encourages them to get involved.

Family Pictures:

In order to keep your reception flowing smoothly try to coordinate with your photographer to get family pictures taken right after the ceremony. Either that or try to wait until things like the cake cutting and special dances have been done. This way every one can have a good experience and enjoy the event.

Room Lighting:

Make sure that someone coordinates with the banquet hall to have them adjust the lights during the initial procedures.

Sound Level Management:

I make every effort to keep the sound at an appropriate level, however, if it gets too soft or loud let me know. That way I can adjust the sound accordingly.

Retaining the DJ longer:

If you realize that you want to continue with the music longer than originally planned please let me know a half hour before the original end time.

And Most Important:

Sit back, relax, and enjoy!! This is your day!